



Graduate School

UNIVERSITY OF COLORADO
DENVER | ANSCHUTZ MEDICAL CAMPUS

CU4YOU EMPLOYER REGISTRATION AND JOB POSTING INSTRUCTIONS

Thank you for your interest in the University of Colorado Denver | Anschutz Medical Campus Graduate School's career opportunity website, **CU4YOU**. Setting up an account is easy – just follow the steps below, post your opportunity, and watch the applications roll in!

To setup a new account:

1. Visit the employer login portal at <https://www.myinterfase.com/cu-anschutz/employer>, and select the **"Click here to register!"** link.
2. Begin by searching for your organization in the **"Find Your Organization"** search field.
 - a. If your company is listed, select the box next to it and click continue.
 - b. If your company is not listed, click **"Can't Find Your Organization"** to complete a new registration.
 - i. Fill out all of the required employer and contact information (denoted by a red asterisk), and click **"Register."**
 - ii. Once your profile is complete, click the **"Submit Profile"** button.
3. You will immediately have the ability to edit your profile, but will be restricted from posting jobs until your account has been approved.

To post job opportunities:

1. Log into the employer portal at <https://www.myinterfase.com/cu-anschutz/employer>.
2. On your homepage, select the **"My Jobs"** tab on the top toolbar, and then select **"New Job"** from the drop-down list.
3. Fill-out the job opportunity as completely as possible, and click **"Save."**



The Graduate School – University of Colorado Denver | Anschutz Medical Campus

Denver Campus Office (303-315-2183) | Anschutz Medical Campus Office (303-724-2911) graduate.school@ucdenver.edu