



**Colorado School of Mines  
Office of Research and Technology Transfer  
Technology Transfer Director**

The Colorado School of Mines invites applications for the position of **Director of Technology Transfer**. This full-time administrative faculty position reports to the Vice President of Research and Technology Transfer (VPRTT).

The Colorado School of Mines is a state research university devoted to engineering and applied science. The university conducts world class research with focus areas in the earth sciences, energy, advanced materials, the environment, and emerging bioscience and bioengineering. One of the strategic missions of the university is to catalyze and stimulate innovation and promote entrepreneurship in order to commercialize the cutting-edge technology generated by the university's faculty and students.

**Responsibilities:** The Director will be responsible for the growth and continued development of the Office of Technology Transfer (OTT), including documenting and maintaining CSM TT policies and procedures and formally communicating these to the faculty annually. The Director holds the primary responsibility for all university IP decisions. Specific responsibilities include:

- Develop and manage processes to identify and select promising disclosures for patent application and licensing.
- Develop business and venture contacts to market CSM IP, serve as primary OTT liaison and maintain interface with industry partners.
- Develop a program of seed grants to researchers, and assist with start-up campus ventures based on university research and IP.
- Create and deliver OTT education programs and informational resources, and communicate technology transfer policies and procedures to faculty, staff and students.
- Manage and control OTT budget and resources including royalty revenues.
- Create a portfolio of existing CSM IP available for licensing.
- Work with the Office of Legal Services to review IP agreements, licenses, and other documents in order to ensure adherence to state and federal law and university policies.
- Work with the Office of Research Administration (ORA) and Legal Services on IP policy issues related to sponsored research agreements and research projects.
- Make business decisions related to IP terms in sponsored research agreements and fulfill invention disclosure requirements related to sponsored research.
- Provide support to the VPRTT regarding special projects in economic development such as research parks and technology business development.

**Qualifications:** Applicants must have:

- A MBA, MS or other advanced degree in a field of study relevant to technology transfer from an accredited college or university.
- Significant experience in IP management, technology transfer or a related area, in a higher education setting.
- Advanced knowledge of higher education IP issues and licensing options.
- Demonstrated effective communication, teamwork and management skills.

**Compensation:** Salary and benefits will be commensurate with qualifications and experience. CSM also provides an attractive benefits package, including fully paid health insurance.

*CSM is an EEO/AA employer and is committed to enhancing the diversity of its campus community. Women, minorities, veterans, and individuals with disabilities are encouraged to apply.*

*Employment with CSM is contingent on the satisfactory completion of a background investigation.*

**To Apply:** Please submit a cover letter indicating your interest in the position and describing your vision for IP development in a university environment, a resume or curriculum vitae, and the names and contact information of three professional references to: Colorado School of Mines, Human Resources Office, Search: **08-361000**, 1500 Illinois Street, Golden, CO 80401, Fax: (303) 384-2025.

Electronic applications will be accepted at [faculty.search@is.mines.edu](mailto:faculty.search@is.mines.edu). If using this method of application, please include the search number as indicated above (in bold) in the subject line to ensure that your materials are properly forwarded to the search committee.

Review of applications will begin by **May 19, 2008**.

Inquiries and questions concerning this search may be directed to:

Lisa Kinzel  
Executive Assistant, VPRTT  
(303) 384-2470  
[Lisa.Kinzel@is.mines.edu](mailto:Lisa.Kinzel@is.mines.edu)

For more information about the university, please visit our web site at: <http://www.mines.edu/>

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